



Minutes of the meeting of the **Overview & Scrutiny Committee** held in Committee Rooms, East Pallant House on Tuesday 12 September 2023 at 2.00 pm

Members Present: Mrs D Johnson (Chairman), Ms B Burkhart (Vice-Chairman), Mr J Brookes-Harmer, Ms O Hickson, Ms E Newbery, Mr H Potter and Ms S Quail

Members not present: Mr C Hastain, Mrs S Sharp, Mr C Todhunter and Mr J Vivian

In attendance by invitation:

Officers present: Mr A Buckley (Corporate Improvement and Facilities Manager) and Mrs H Belenger (Divisional Manager for Financial Services)

1 **Chairman's Announcements**

Apologies for absence were received from Cllr Ballantyne, Cllr Hastain and Cllr Todhunter.

The Chair referenced that Katy Bourne was now scheduled to attend the Committee in January 2024.

2 **Minutes**

RESOLVED

That the minutes of the Committee held on 4 July 2023 be approved as a correct record.

3 **Urgent Items**

The Chair explained that there would be a late item relating to the Annual Budget Scrutiny Group.

4 **Declarations of Interests**

There were no declarations of interest.

5 **Public Question Time**

There were no public questions.

6 **Corporate Plan Review Task & Finish Group Terms of Reference and Membership**

The Chair invited Mr Buckley to introduce the report.

In a vote members approved the following:

1. The Corporate Plan Review Task and Finish Group Terms of Reference.
2. Membership of the Group as follows:
 - Councillor Sarah Quail
 - Councillor Oona Hickson
 - Councillor Joseph Brookes-Harmer
 - Councillor Brett Burkhart

7 **Late Items**

Mrs Belenger was introduced to explain that this urgent item has been put forward due to the cancellation of the November meeting. As this item could not be delayed until the January meeting, since it is necessary to appoint to the group in order to comply with the budget reporting timetable.

Furthermore, it was advised that the name for this urgent item should be the "Annual Budget Scrutiny Group", as this distinguishes the group from the new Budget Review Group, recently set up by Cabinet.

The request was for three members from the committee to be nominated to attend the annual meeting. The following three members were confirmed:

- Councillor Donna Johnson
- Councillor Eleanora Newbery
- Councillor Brookes-Harmer

Mrs Rudziak was introduced to discuss the Revised Work Programme.

As the November meeting had been cancelled, this provided further opportunity to review and improve the programme. It was explained that no items have been removed, however, some items have been brought forward to the current meeting and some meetings have been rearranged for January 2024.

Following on from the January meeting, members will be able to discuss any specific topics during the workshop meeting.

8 **Exclusion of the Press and Public**

With regard to agenda item 9 the Chair proposed the Committee voted to go into Part II. This was seconded by Councillor Brett Burkhart.

RESOLVED

That in respect of item 9 the Committee agreed that the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The meeting then went into Part II.

9 **Corporate Efficiencies Programme**

The Chair invited Mr Buckley to introduce the report.

In a vote members approved the recommendation as set in section 3.1 of the report.

The meeting ended at 4.12 pm

CHAIRMAN

Date: